

INTERNSHIP PROPOSAL DOCUMENTS THAT MUST BE E-MAILED TO

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1. CHECKLIST
2. PRINCIPAL'S SIGNATURE ON LETTERHEAD STATIONERY. THE MEMO SHOULD STATE THAT THE PRINCIPAL IS GRANTING PERMISSION FOR THE STUDENT TO COMPLETE THEIR 300+ INTERNSHIP HOURS AT HIS/HER SCHOOL
3. INTERNSHIP APPLICATION FORM
4. RESUME
5. PHILOSOPHY OF EDUCATION (1 PAGE)
6. STANDARDS, TASKS, ACTIVITIES AND ARTIFACTS FOR EDA #607
7. BENEFIT TO THE SCHOOL/DISTRICT
8. LIST OF 6 ADMINISTRATION COURSES COMPLETED PRIOR TO EDA #607
9. COPY OF THE ON-GOING INTERNSHIP LOG THAT THE STUDENT HAD PREVIOUSLY UPLOADED ONTO THEIR GOOGLE DRIVE AFTER THE COMPLETION OF EACH ADMINISTRATION COURSE. THIS ON-GOING LOG MUST CONTAIN THE SIGNATURES OF YOUR CLASS INSTRUCTOR AS WELL AS YOUR BUILDING SUPERVISOR.